**IMPORT or SERVICE PAYMENT WITH SHIPPING TO FAPESP**

(The proforma Invoice is a necessary document to import proceedings.)

***PROFORMA INVOICE:*  INFORMATION NECESSARY**

**Ship to and Bill to**: Fundacao de Amparo à Pesquisa do Estado de Sao Paulo

Rua Pio XI, 1500 – 05468-901 – São Paulo – SP – Brazil

Attn.: Process FAPESP number

**Exporter**: complete name / address / phone / e-mail / complete data banking

**Manufacturer**: complete name / address / phone / e-mail

**Representative** (if there is): complete name / address / phone / e-mail / complete data banking / agent's comission value

**Goods**: quantity/code/complete description/net and gross weight/unit and total value/

UN (dangerous goods)/store temperature (perishable goods)

**Charges acceptable in the proforma**:Inland Freight, package and documentation fee.

**Air Freight** and **Insurance** will be paid at destination in Brazil, then, do not include these kind of cost in the proforma invoice.

**General Information**: Proforma firm for minimum 90 days

Shipping schedule

Responsable person signature and name

Date

**Payment Terms**:  *Cash Against Documents / Sight Draft / Net 30 days (these payments are done after delivering the goods to researcher) / Letter of Credit.*

*PREPAYMENT is not acceptable by FAPESP.*

**INCOTERMS**: FCA – origin airport – international shipment to Brazil

FOB – origin port

(FCA or FOB – exporter must delivery the goods to FAPESP freight forwarder)

**Shipping conditions**: - Airport destination: GUARULHOS/SP

* Sea Port destination: SANTOS/SP
* PARTIAL SHIPMENTS ARE FORBIDDEN

**IMPORTANT ! DON’T USE COURIER SERVICE AS UPS, FEDEX, DHL, TNT.**

Apr/2018