***How to fill out this application form***

*This application form consists of six sections. Each section contains further clarification and notes on how to fill out the related questions. When writing your proposal, please be specific, and provide only information that applies to the proposal and its objectives and take into account that it will be assessed by both expert referees as well as the assessment committee with a broad range of expertise. Please adhere to the following guidelines when filling out this application form:*

* *Remove the examples and comments (in italic and blue) before converting the application to PDF and submitting it;*
* *Use the Verdana font at font size 8.5 and do not change the margins (2,5 cm, all directions);*
* *You may use subheadings;*
* *All sections of the program design must be written in English, unless stated otherwise.*

***Instructions regarding attachments***

*The following compulsory attachments (this application form, budget from and letters of commitment) should be uploaded. Attachments with supplementary information is not allowed.*

* *Budget form*
* *Letter(s) of commitment: each consortium institution (i.e. the institutions of the principal investigators and of the co-applicants) should provide a letter in which the institution or organisation confirms that they agree to the conditions required for the execution of the project. The letter must be signed by the Dean of the faculty and be printed on the letterhead of the institution. A format can be found in Annex 6.3 of the Call for Proposals. If the institution or organisation is providing co-funding as well, the numeric amount should be specified in the Letter of Commitment.*

***Submission***

*Please submit the application form, budget form and letters of commitment to the Dutch (PDF format is required!) online application system ProjectNet, which can be accessed via the website. The proposal must be submitted from the account of the Dutch Principal Investigator.*

*Proposals (application form, budget form and letters of commitment) must also be submitted by the Brazilian principal investigator to FAPESP, via the SAGe platform, who may have additional requirements for eligibility. Applications not submitted before the deadline to both NWO and FAPESP will not be admitted to the assessment procedure.*

*Deadline for submitting the full proposal to ProjectNet: Tuesday 3 September 2019 14:00 CE(S)T and deadline for submitting to the SAGe platform is 23:59 (GMT-3).*

*For any technical question regarding submission, please contact the ProjectNet helpdesk. The ProjectNet helpdesk can be contacted from Monday to Friday between 08.00 and 17.00 CE(S)T on +31 (0)70 349 5178, or mail projectnet@zonmw.nl. Please include your telephone number in your email so that our support staff can call you if necessary.*

|  |
| --- |
| **1. OVERVIEW** |

**1a. Title of research proposal**

**1b. Details of the two Principal Investigators**

*(Who acts also as contact person for correspondence with NWO and FAPESP)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dutch principal investigator** | | | | |
| Title: | | | |  |
| First name: | | | |  |
| Initials: | | | |  |
| Prefix: | | | |  |
| Surname: | | | |  |
| Address for correspondence: | | | |  |
| Telephone: | |  | |  |
| Email: |  | | |  |
| Website (optional): | | |  |  |
| Entity (University): | | | |  |
| Host Institution: | | | |  |
| Department: | | | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Brazilian principal investigator** | | | | |
| Title: | | | |  |
| First name: | | | |  |
| Initials: | | | |  |
| Prefix: | | | |  |
| Surname: | | | |  |
| Address for correspondence: | | | |  |
| Telephone: | |  | |  |
| Email: |  | | |  |
| Website (optional): | | |  |  |
| Entity (University): | | | |  |
| Host Institution: | | | |  |
| Department: | | | |  |

**1c. Co-applicants**

*(Please fill in the details of the co-applicants (see chapter 3.1). Add more boxes if necessary)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Co-applicant** | | **Co-applicant** | |
| **Family name:** |  | **Family name:** |  |
| First name(s): |  | First name(s): |  |
| Male/Female (M/F): |  | Male/Female (M/F): |  |
| Title(s): |  | Title(s): |  |
| Profession: |  | Profession: |  |
| E-mail: |  | E-mail: |  |
| **Organisation:** |  | **Organisation:** |  |
| Type of organisation\*: |  | Type of organisation\*: |  |
| Address (incl. country): |  | Address (incl. country): |  |
| Tel.: |  | Tel.: |  |

*\* Please specify: (A) Practitioners organisation or (B) Research organisation & (1) private for profit, (2) private non-profit or (3) public organisation, for example: a university is a public (3) research organisation (B) therefore it has code B3. A NGO is a private non-profit (2) practitioners (A) organisation, therefore the code is A2.*

**1d. Project staff**

*(List the names of all staff who will carry out the project, both in the Netherlands and in Brazil, including the principal investigators and co-applicants. If name is not yet known, such as in the case of a postdoc or PhD student, please write “Not yet appointed”)*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Name of organisation** | **Type of organisation\*** | **Time involvement** | | **Engagement in the project1** | **Role in the project2** |
| **Months** | **FTE** |
|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |

*1 Eg senior, junior, postdoc, PhD, MA/MSc student etc.*

*2* *Eg project coordinator, researcher, financial management, etc.*

**1e.** **Summary of the research proposal**

*(Maximum of 300 words, plus maximum five keywords)*

**1f.** **Summary of the research proposal in Portuguese**

*(Maximum of 300 words)*

**1g. Relevant research fields**

*(Please indicate the relevant scientific research fields, following the list on the NWO website (*[*https://www.nwo.nl/en/funding/funding+process+explained/research+fields*](https://www.nwo.nl/en/funding/funding+process+explained/research+fields)*). Please include both the name and the code (so for example 22.80.00 Biotechnology))*

|  |  |
| --- | --- |
| **Code** | **Main field of research** |
|  |  |
|  | **Other fields of research (if applicable)** |
|  |  |
|  |  |
|  |  |

**1h.** **Public summary**

*(Please provide a lay person’s summary. NWO and FAPESP will publish this public summary on their website if your proposal is awarded. Maximum of 200 words.)*

|  |
| --- |
| **2. CVS** |

|  |
| --- |
| **Dutch Principal Investigator** |

**2a. Personal information**

|  |  |
| --- | --- |
| Title and full name: |  |
| [ ] Male [ ] Female |  |
| Date of birth: |  |

**2b.****Doctorate**

|  |  |
| --- | --- |
| University/College of Higher Education: |  |
| Date (dd/mm/yy): |  |
| Supervisor (‘Promotor’): |  |
| Title of the thesis: |  |

**2c. Current employment** *(please specify the type of contract)*

|  |  |  |
| --- | --- | --- |
| **Current position** | **Fixed term** | **Permanent** |
|  | (end date) (mm/yy) |  |
| Assistant professor (UD): |  |  |
| Associate professor (UHD): |  |  |
| Full professor (HGL): |  |  |
| Other, please specify: |  |  |

**2d. Past performance** *(Maximum ½ page, including a maximum of seven relevant items per person. Items can be: (scientific) publications, patents, inventions, products successfully introduced to the market, international activities, prizes, man-years of research, etc.)*

**2e. Publications** *(maximum 10 key publications)*

|  |
| --- |
| **Brazilian Principal Investigator Curriculum vitae** |

**2f. Personal information**

|  |  |
| --- | --- |
| Title and full name: |  |
| [ ] Male [ ] Female: |  |
| Date of birth: |  |

**2g.****Doctorate**

|  |  |
| --- | --- |
| University/College of Higher Education: |  |
| Date (dd/mm/yy): |  |
| Supervisor (‘Promotor’): |  |
| Title of the thesis: |  |

**2h. Current employment** *(Please specify the type of contract)*

**2i. Past performance** *(Maximum ½ page, including a maximum of seven relevant items per person. Items can be: (scientific) publications, patents, inventions, products successfully introduced to the market, international activities, prizes, man-years of research, etc.)*

**2j. Publications:** *(maximum 10 key publications)*

**3. RESEARCH PROPOSAL**

**3a. Relevance of the proposed research**

*(Please describe the scientific importance, including relevance to the focus of the Call and complementarity to other research programmes or agendas such as the NWA and SDGs, of the proposed research. Please take into account the criteria specified under ‘Quality of the Research Proposal’ and ‘Potential for scientific and/or societal breakthroughs’ in Section 4.2 of the Call text. Maximum 500 words.)*

**3b. Research Project**

*(Please take into account the criteria specified under ‘Quality of the research proposal’ in Section 4.2. of the Call text. Maximum 5,000 words.)*

*Description of the research programme should include the following elements:*

* *Overall aim, key objectives, scientific background, including original and/or innovative elements of the topic;*
* *Objectives, research questions and methods;*
* *Research plan including practical timetable over the grant period;*
* *Experimental techniques and/or methodology;*
* *Originality and/or innovative elements of the approach;*
* *Sustainability after the project.*

**3c. Brazilian-Dutch co-operation**

*(Please describe the role and added value of each of the consortium partners in terms of experience, skills, know-how and expertise. Include all aspects related to the criterion ‘quality of the consortium’ mentioned in section 4.2 of the call for proposals. Address any new alliances, involvement of junior researchers, and interdisciplinary character specifically. If applicable, describe the consortium partners’ past experience with joint activities. Maximum 750 words.)*

**3d. List of key publications**

*(Please list five key publications per consortium member (principal investigators and co-applicants) related to the proposed research. The publications should give evidence of the qualifications of the consortium in this field)*

**3e. Literature references**

|  |
| --- |
| **4. KNOWLEDGE SHARING AND RESEARCH UPTAKE** |

**Knowledge sharing and research uptake**

**4a. Research uptake strategy and potential for impact**

*(Please describe the relevance of the research for society, including the challenge it aims to address, and its potential for impact. Please also provide a plan for knowledge sharing, including the knowledge transfer, utilisation, and/or valorisation. The plan must contain descriptions of the actual knowledge transfer activities undertaken to encourage innovation and boost impact both during and in the later or end stages of the proposed research. Please show how this project will contribute to developing and communicating innovation potential, encouraging collaboration, co-creation and within the knowledge chain, and also between knowledge chain and societal partners from public and semi-public sectors and/or industry. Include stakeholder engagement, training, communication, and monitoring and evaluation. See section 2.3.2 and 4.2. A toolbox of potential ways to create a research uptake strategy can be found here:* [*https://www.nwo.nl/en/common/about-nwo/organisation/nwo-divisions/wotro/impact-toolkit-research-uptake*](https://www.nwo.nl/en/common/about-nwo/organisation/nwo-divisions/wotro/impact-toolkit-research-uptake)*. Maximum of 2 pages.)*

|  |
| --- |
| **5. COST ESTIMATES** |

**5a. Budget**

*Please consider section 3.2 and Annex 2 of the Call for Proposals when preparing your budget, including any restrictions in the modules for the budget requested from the NWO grant.*

**Budget applied for from the NWO grant:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Scientific Staff** | FTE | No. of months | 2020 | 2021 | 2022 | 2023 | 2024 | TOTAL |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Module Material Credit (k€):** | | | 2020 | 2021 | 2022 | 2023 | 2024 | TOTAL |
| *Give a description of the research costs. Specify the costs.* | | |  |  |  |  |  |  |
|  | | |  |  |  |  |  |  |
|  | | |  |  |  |  |  |  |
| **Module Knowledge Utilisation** | | |  |  |  |  |  |  |
| Joint kick-off, midterm and final workshop with projects of the Call | | | *At least €20,000* |  |  |  |  |  |
|  | | |  |  |  |  |  |  |
|  | | |  |  |  |  |  |  |
| **Module Internationalisation** | | |  |  |  |  |  |  |
|  | | |  |  |  |  |  |  |
|  | | |  |  |  |  |  |  |
| TOTAL | | |  |  |  |  |  | *Maximum: k€ 700* |

***\*****Estimation of the maximum amount including a fixed bench fee of 5k (VSNU tariffs)*

*Please fill in exact amounts:* [*https://www.nwo.nl/en/funding/funding+process+explained/salary+tables*](https://www.nwo.nl/en/funding/funding+process+explained/salary+tables)

**Budget of the research proposal requested by the Brazilian PI from FAPESP:**

|  |
| --- |
| **Expenses in** R$, please specify: |
| **Total:** |

**5b. Co-financing**

*(If relevant, please insert any co-financing and what the co-financing will be used for. Please note that the co-financing party should provide a letter confirming the co-financing, and specifying the exact amount that will be co-financed.)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Contributing party** | **In-kind or in-cash** | **Description** | **Estimated value in euros** |
|  |  |  |  |
|  |  |  |  |

**5c. Explanation of budget**

*(Please give an explanation of the costs in your budget. Please provide here only a justification of the project costs and how the proposed expenditures in the various categories relate to the planned activities. The budget form itself should be uploaded as attachment in ProjectNet.)*

**5d**. **Intended starting date**

**5e. Please indicate which infrastructure and financial resources are already available for developing the joint research project.**

**5e. Have you requested any additional grants for this project either from NWO, FAPESP or from any other funding agency?** **If yes, please specify.**

|  |
| --- |
| **6. DATAMANAGEMENT** |

**6a. Will data be collected or generated that are suitable for reuse?**

*Yes: Then answer questions 6b to 6d.*

*No: Then explain why the research will not result in reusable data or in data that cannot be stored or data that for other reasons are not relevant for reuse.*

**6b. Where will the data be stored during the research?**

**6c. After the project has been completed, how will the data be stored for the long-term and made available for the use by third parties? To whom will the data be accessible?**

**6d. Which facilities (ICT, (secure) archive, refrigerators or legal expertise) do you expect will be needed for the storage of data during the research and after the research? Are these available?**

|  |
| --- |
| **SIGNATURES** |

By submitting this document I declare that I satisfy the nationally and internationally accepted standards for scientific conduct as stated in the Netherlands Code of Conduct for Scientific Practice (Association of Universities in the Netherlands).

By submitting this form, I declare that I have completed this form truthfully and I declare that I have informed the correct official(s) of my employing institute of this submission (e.g. the scientific director or dean).

I endorse and follow the Code Openness Animal Experiments (if applicable)

I endorse and follow the Code Biosecurity (if applicable)

I have completed this form truthfully

I declare that the intellectual property agreements between all involved parties, Dutch and Brazilian, will enter into force no later than after the signature of the research project grant.

**Dutch Principal Investigator**

Name: Signature:

**Brazilian Principal Investigator**

Name: Signature:

**Co-applicant**

Name: Signature:

**Co-applicant**

Name: Signature:

Submit this application through ProjectNet and via the SAGe platform, in PDF format. Please note that the electronic application must be submitted through the ProjectNet account of the Dutch principal investigator.